

Agent Contact E-mail Addresses

We collect and publish three types of e-mail addresses from every agency. The Security and Licensing Administrators at your Agency have the ability to update this contact information as needed by accessing the Administration tab, selecting Profile Information and then Agency Profile. Information about the E-mail Subscriptions we offer can also be found in the Agency Profile section.

The following are the e-mail address descriptions and the types of communication received by each:

- **General Contact:** Only one e-mail address to receive General correspondence, Commercial Lines Notifications and Personal Lines Notifications. This includes any e-mail subscription notifications where no individual e-mail addresses are listed.
- **Commercial Lines Contact:** Only one e-mail address to receive Underwriting correspondence, Policyholder correspondence and Commercial Lines Notifications. This includes any Commercial Lines e-mail subscription notifications where no individual e-mail addresses are listed.
- **Personal Lines Contact:** Only one e-mail address to receive Underwriting correspondence, Policyholder correspondence and Personal Lines Notifications. This includes any Personal Lines e-mail subscription notifications where no individual e-mail addresses are listed.

If one of these e-mail addresses is blank, it will default to the Security or Licensing Administrators e-mail address to receive the important notifications being generated. That's why our recommendation is the Security and Licensing Administrators should review the Agency Contact Information periodically or when making updates to agency staff.

If additional assistance is needed, please do not hesitate to contact eBusiness Support at 1-800-234-1133 extension 3000 or send us an email at agencyservices@fmins.com.